

Minutes of Meeting – Stirling Area Access Panel
Wednesday 6 May 2009 – 7pm
Mayfield Community Centre

Mission Statement: *To promote self empowerment and enable access for all in order to realise their full potential in all aspects of life.*

PRESENT

Terry Barlow (TB)	Peter Rowe (PR) Dawn Marie Hooks (DMH)
Robert Dick (RD)	John Clow (JC) Isabella Gorska (IG)
Jean O'Hare (JO)	
Louisa Wardlaw (LW)	

In Attendance: Lee Stevenson (LS), Norma Styles (NS)

Agenda Items		Action By
WELCOME &	TB Welcomed everyone to the meeting in particular Louisa Wardlaw, Norma Styles and Isabella Gorska.	
APOLOGIES	Marina McGuire (MM), Alison Colvin (AC)	
MINUTES OF LAST MEETING	Panel reviewed the Minutes of Meeting of 11 th March 2009. Minutes of Meeting proposed by Robert Dick and seconded by Terry Barlow.	
MATTERS ARISING	<u>Stirling Post Office</u> JO revisited the Post Office prior to this meeting and noted that the aisles in the shop area are slightly too narrow for easy access for wheelchairs. The lift has good access and Braille instructions for individuals who	

	<p>have visual impairments. It was noted that the staff are extremely helpful.</p> <p><u>Access Audits</u> The panel agreed that training and funding for access audits need to be sourced. DH to write to Tom Lister to enquire about costs for his training sessions and if he can offer the training in the evening.</p> <p>JO and LW offered to arrange an access audit to the Peak Sports Village.</p>	<p>DH LS</p> <p>JO & LW</p>
	<p><u>Letterhead</u> The new SAAP letter head was circulated to panel and approved and will now be used in all correspondence.</p> <p>The panel also agreed to produce a leaflet designed to promote the recruitment of volunteers.</p>	<p>DH</p>
	<p><u>Strathard Trust Action Plan</u></p>	

	<p>Aberfoyle Community Council has taken over the issue around pavements in the Aberfoyle area. The Community Council has written to Stirling Council about the issues raised and JC will feedback at next meeting on response from Stirling Council</p>	<p>JC</p>
	<p><u>Public Transport</u></p> <p>JO's report on her experience with First Bus was distributed to the panel. IG stated that this was not an isolated case and more and more people are receiving similar treatment. TB agreed to contact the Brian Peat of First Bus and Kate Smithson to invite them along to a SAAP meeting. A letter will be sent to Brian Peat (First Bus) with copies to Kate Smithson and David Murray including a set of questions compiled by the panel. JO agreed to this but emphasised that it must be a constructive meeting.</p> <p>LW agreed to draft a case study of her experience on public transport to be submitted with the letter. This was to be emailed to LS in the first instance. DH agreed to</p>	<p>TB</p> <p>LW</p> <p>DH</p> <p>All</p>

	<p>draft the letter. Questions to be emailed to LS asap. If a suitable response is received it is hoped they can be invited to next meeting and Richard Barron postponed to following meeting.</p>	
	<p><u>Stirling Local Access Panel</u> The panel agreed that Richard Barron should be invited to the next SAAP meeting. The panel felt he may have some influence in getting a reply from SAAP's letter to the Loch Lomond and Trossachs National Park Access Panel or even JC and RD being invited on the panel. To date no response from SAAP's enquiries have been forthcoming.</p>	<p>TB</p>
	<p><u>SDEF Questionnaire</u> TB suggested that he and DH meet to complete the questionnaire and submit it to Sara ElGaddari by the end of next week.</p>	<p>TB & DH</p>
	<p><u>Premises Update</u> CVS Stirling has settled into their new premises in Cameronian Street Stirling.</p>	

	<p><u>Skills Audit</u> The following members have still to complete and submit a skills audit form to LS. (DH, PR, MM, TB) The collated information from the skills audits will be included in the SAAP Business Plan.</p>	<p>MM, TB, PR, DH, AC</p>
	<p><u>Morrisons Buses</u> Morrison's provided a statement to SAAP that only registered guide dogs can have access to their buses.</p>	
<p>AOCB</p>	<p><u>Tourist Board</u> JC was approached at the COD office by a woman from the Tourist Board. She asked what hotels and B&B's have disabled access. LS mentioned that there was a publication produced by the Tourist Board that was shown to the Panel last year. She will try and find it, but it may have been lost in CVS Stirling's Office move.</p>	<p>LS</p>
	<p><u>The Peak</u></p>	

	<p>IG was at a presentation given to the Riverside Community Council about the new sports village, The Peak. Concerns were raised around two issues.</p> <ul style="list-style-type: none"> ▪ There was no public transport access to the facility after 6pm as the park and ride buses finish at this time. ▪ Entry into the pool is either via vertical steps or if individuals have mobility problems, a hoist. It was felt that the hoist method would be acceptable for those individuals who have extreme mobility issues, but this would be an undignified way of entering the pool for those with varying levels of mobility. <p>TB noted that the facility did not have crèche provision.</p> <p>TB to contact Keith Robertson (SDEF) and Cecil Stokes, Building and Control Standards Manager for answers relating to access to the pool area. Why a ramp with handrail was not installed.</p>	TB
DATE OF NEXT	Wednesday 3 rd June 2009	

MEETING	Bannockburn Community Centre	
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ADDITION TO FUTURE ACTION TASK LIST – Business Plan, Sub Group Activities.

Agenda Items

Actions By

Access Audit Training	Dawn, Jean, Louisa and Lee
Leaflet Designed an Distributed	Dawn & Lee
Strathard Trust Action Plan	John
Contact First Bus	Terry
Public Transport - Questions	ALL
Letter to First Bus, copies Kate Smithson & Dave Murray	Dawn
Stirling Local Access Panel	Terry
SDEF Report & Questionnaire	Terry and Dawn
Skills Audit	Terry/Marina/Alison/Peter/Dawn
Tourist Board Publication	Lee

The Peak – contact Keith Robertson & Cecil Stokes	Terry

Minutes prepared by: Lee Stevenson