

Minutes of Meeting – Stirling Area Access Panel
Wednesday 5 August – 7pm
Mayfield Community Centre

Mission Statement: *To promote self empowerment and enable access for all in order to realise their full potential in all aspects of life.*

PRESENT

Terry Barlow (TB)
Jean O'Hare (JO)
Marina McGuire (MM)
Louisa Wardlaw (LW)
Peter Rowe (PR)

In Attendance: Lee Stevenson (LS), Ruth Hart (support for Louisa), Liz Fraser (LF) Policy Officer, (Stirling Council)

Agenda Items		Action By
WELCOME & APOLOGIES	TB Welcomed everyone to the meeting	
	Robert Dick (RD) Isabella Gorska (IG) John Clow (JC)	
Stirling Council's Disability Equality Scheme	<p>TB introduced Liz Fraser, Policy Officer for Stirling Council.</p> <p>Liz gave a concise presentation on the Council's Disability Equality Scheme. The Council are currently reviewing the old scheme and developing this new project. This involves consultation with those the scheme affects. Liz offered the Panel the opportunity to be involved in development at this stage but emphasised that there will be another opportunity to comment on the draft proposal in September or October. The current scheme can be viewed on the Council's website.</p> <p>Liz distributed the seven themes that she asked for comments on.</p>	LF

	<p>MM asked if the theme descriptions could be expanded on to make them clearer to understand.</p> <p>Liz agreed to email the documents to MM with more detail included.</p> <p>Panel agreed to read current scheme. A sub group was set up which would include TB, JO, MM and LS. Comments to be returned to Liz Fraser by Thursday 20th August. Sub group to meet on the 19th Wednesday August.</p>	MM, TB, JO, LS
MINUTES OF LAST MEETING	<p>Panel reviewed the Minutes of Meeting of 1st July 2009. Minutes proposed by Jean O'Hare and seconded by Peter Rowe</p>	
MATTERS ARISING	<p><u>Access Audits</u></p> <p>DMH not present, will feed back re: reply from Tom Lister at next meeting.</p> <p>Keith Robertson (SDEF) and TB to carried out an Access</p>	<p>DMH</p> <p>KR</p>

	<p>Audit of the Peak Centre. Keith will present report at the next SAAP meeting</p> <p>TB's Community Council has written to Stirling Council re: transport to the Peak after 6pm. Awaiting reply.</p>	<p>TB</p>
	<p><u>Application Form</u></p> <p>A sub group has to be set up to decide on the design of the SAAP application form. Volunteers to come forward</p>	<p>ALL</p>
	<p><u>Strathard Trust Action Plan</u></p> <p>JC not present, will feedback at next meeting re: Letter from Aberfoyle Community Trust to Stirling Council</p>	<p>JC</p>
	<p><u>Public Transport</u></p> <p>TB confirmed that Brian Peat will be guest speaker at the SAAP AGM to be held on September 2nd at the Bannockburn Centre from 7pm until 9pm.</p>	

	<p>TB confirmed that SAAP are now members of SATA.</p> <p>TB has approached SATA re: issue around guides who support disabled individuals on public transport. SATA to contact as many Access Panels as possible to establish if their local authority subsidise the travel costs for guides. At present it is not clear if Stirling Council is in the minority by not offering this subsidy.</p>	<p>TB</p>
	<p><u>Stirling Local Access Forum</u></p> <p>An email was sent to Richard Barron re: New members for Stirling Local Access Forum. Richard replied that four individuals had declared an interest and this would go to committee. Richard to send application forms to individuals.</p>	
	<p><u>Skills Audit</u></p> <p>All collated data included in SAAP Business Plan.</p>	

	<p><u>AGM</u> Wednesday 2nd September at the Bannockburn Community Centre, 7pm start. JO and PR gave their apologies. TB agreed to advertise meeting in local press and other publications</p>	<p>TB</p>
	<p><u>OXFAM BOOKSTORE STIRLING</u> Defer so that DH and JC can feed back to Panel. Re: Oxfam's policy on access and reply to DH letter.</p>	<p>DH, JC</p>
	<p><u>Shared Surfaces and Disabled People</u></p> <p>LS has sent signed letters to Bruce Crawford MSP.</p> <p>SDEF have issued an invitation to the Access Panel Conference to be held in the Concert Hall in Perth on Tuesday 15th September. One of the topics to be discussed will be shared surfaces. TB booked a place on behalf of SAAP. LW is also keen to go but need two weeks notice to arrange a guide. TB to arrange.</p>	<p>TB</p>

	<p><u>OPEN DAY</u> The invitation to the SAAP Launch to be displayed in libraries. All members were invited to come along and help.</p> <p><u>Traffic Lights at Goosecroft Road</u> PR checked out the traffic light and found them to be well within the guidelines.</p>	LS
AOCB	<p>Proposal from CVS about a SAAP Newsletter/eBulletin. The frequency of this publication needs to be agreed by the Panel. Donald (CVS) will produce and distribute first edition at Launch Event.</p> <p>In future Donald will require contributions from the Panel. Email to donald.saunders@cvs-stirling.org.uk</p>	
DATE OF NEXT MEETING	<p>Wednesday 2nd September 2009 – 7pm Bannockburn Community Centre</p>	

ADDITION TO FUTURE ACTION TASK LIST – Business Plan, Sub Group Activities.

Agenda Items	Actions By
Stirling Council's Disability Equality Scheme	Liz Fraser, ALL
Access Audits	Dawn ,Terry & Keith Robertson
Leaflet – New Member Application Form	All
Strathard Trust Action Plan	John
Public Transport	Terry
AGM	Terry
Oxfam Book Shop	Dawn & John
Shared Surfaces and Disabled People	Terry
Open Day – Advertising	Lee
Newsletter Contributions	All

Minutes prepared by: Lee Stevenson