

Minutes of Meeting – Stirling Area Access Panel
Wednesday 1 July – 7pm
Mayfield Community Centre

Mission Statement: *To promote self empowerment and enable access for all in order to realise their full potential in all aspects of life.*

PRESENT

Terry Barlow (TB)	Peter Rowe (PR) John Clow (JC)
Robert Dick (RD)	Alison Colvin (AL) Isabella Gorska (IG)
Jean O'Hare (JO)	
Marina McGuire (MM)	
Louisa Wardlaw (LW)	

In Attendance: Lee Stevenson (LS), Jill Beagan (support for Louisa), Richard Barron (RB) (Stirling Council)

Agenda Items		Action By
WELCOME & APOLOGIES	TB Welcomed everyone to the meeting	
	Dawn Marie Hooks (DMH)	
Stirling Local Access Forum	<p>TB introduced Richard Barron RB (Stirling Council Access Officer) to the meeting. RB gave a short presentation on the role of the Stirling Local Access Panel. The Land Reform Act requires that every Local Authority and National Park has a legal obligation to set up an Access Panel. The panel is made up of three representative groups, Business, Community Groups, National Organisations. The group was re-launched in 2006 and has two roles.</p> <ul style="list-style-type: none"> ▪ As an advisory panel to the council ▪ To act as an arbitrator for any disputes that may arise. 	

	<p>To date the panel have produced a strategy for the council on Access to the Countryside. Involvement in the CORE paths plan.</p> <p>The forum is keen for representatives with disabilities, who would bring different perspectives to the meetings, to sit on the steering group and RB issued an open invitation to SAAP members.</p> <p>RB then answered a number of questions from the group. The panel thanked RB for his time and he left prior to business.</p>	
<p>MINUTES OF LAST MEETING</p>	<p>Panel reviewed the Minutes of Meeting of 3rd June 2009. Minutes proposed by John Clow and seconded by Robert Dick</p>	

<p>MATTERS ARISING</p>	<p><u>Access Audits</u></p> <p>DMH not present, will feed back re: reply from Tom Lister at next meeting.</p> <p>Keith Robertson (SDEF) has agreed to meet with TB to carry out an Access Audit of the Peak Centre.</p> <p>There is still an issue about access to the facility after 6pm when public transport stops. Group agreed that Community Councils need to be approached to send letters about this issue to relevant parties such as local press.</p>	<p>DMH</p> <p>TB</p> <p>TB & JC</p>
	<p><u>Leaflet</u></p> <p>MM showed concern that the group want to blanket recruit volunteers onto the Panel. She felt that too many members on the panel would maybe make it slightly unmanageable. It was suggested that an application form be produced for potential volunteers showing what strengths, experience and expertise they would bring to the panel. This would ensure</p>	<p>ALL</p>

	<p>a wider skills base within the panel.</p>	
	<p><u>Strathard Trust Action Plan</u></p> <p>Aberfoyle Community Council have drafted and sent a letter to Stirling Council raising concerns relating to pavements. John will feedback council response at next meeting.</p>	<p>JC</p>
	<p><u>Public Transport</u></p> <p>DMH to invite Brian Peat to be guest speaker at the SAAP AGM to be held on September 2nd at the Bannockburn Centre from 7pm until 9pm.</p> <p>TB completed and sent application form for SAAP to become members of SATA.</p>	<p>DMH</p>

	<p>LW raised the issue around guides who support disabled individuals on public transport, re: national rail. There was great concern that some councils were willing to pay a subsidy to cover the costs of the guides' fares but not all. Most notably if you access a train in Stirling the guide has to pay a fare, but there is no cost when accessing the same train from a Falkirk station. RNIB have produced a list of local authorities that pay this subsidy. TB agreed to investigate this issue via SATA.</p>	<p>TB</p>
	<p><u>Stirling Local Access Forum</u></p> <p>Panel were asked if they would like to become members of the Stirling Local Access Forum. AC, JC and RD have agreed to represent disabled people on the Forum. LS will email Richard Barron with contact information for these members</p>	<p>LS</p>

	<p><u>SDEF Questionnaire</u></p> <p>TB and MM completed and submitted questionnaire to Sara ElGaddari SDEF.</p>	
	<p><u>Skills Audit</u></p> <p>All members completed a form, data to be collated for input into Business Plan.</p>	<p>LS</p>
	<p><u>Tourist Board</u></p> <p>CVS Stirling has added information relating to holiday accommodation for disabled people on the SAAP page of the CVS website.</p>	

	<p><u>AGM</u></p> <p>Group confirmed that the AGM is to be held on Wednesday 2nd September at the Bannockburn Community Centre , 7pm start. TB to book facility.</p> <p><u>MAPS</u></p> <p>LS to contact Richard Barron to request copies of the 4 maps that have access information on them.</p> <p><u>OXFAM BOOKSTORE STIRLING</u></p> <p>TB visited the Oxfam shop and felt that the buzzer was accessible for wheelchair users. He asked if other members could check this out if they were passing the shop.</p> <p>COD have sent a letter to Oxfam asking to see their policy on access to their shops and are awaiting a reply. DMH feedback at next meeting.</p>	<p>TB</p> <p>LS</p> <p>DMH & JC</p>
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<p>AOCB</p>	<p><u>Shared Surfaces and Disabled People</u></p> <p>The Guide Dogs for the Blind Association and RNIB have put a motion to the government to put a moratorium on future projects to change path surfaces. A form letter was distributed to all members and those who agreed with the content signed it. LS to send signed copies to Bruce Crawford MSP.</p> <p><u>OPEN DAY</u></p> <p>Panel agreed to the proposal of an Open Day Event at the Norman MacEwan Centre to launch SAAP. COD, CVS Stirling and CAB will be involved in the day. TB to apply for funding for the event through Stirling Council's Community Grant Scheme.</p> <p><u>Traffic Lights at Goosecroft Road</u></p> <p>AC stated that the new traffic lights at Goosecroft Road take an extremely long time to change. PR agreed to contact someone in Stirling Council about this.</p>	<p>LS</p> <p>LS</p> <p>PR</p>
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DATE OF NEXT MEETING	Wednesday 5 th August 2009 – 7pm Venue to be confirmed	
ADDITION TO FUTURE ACTION TASK LIST – Business Plan, Sub Group Activities.		

Agenda Items

Actions By

Access Audits	Dawn ,Terry & John
Leaflet – New Member Application Form	All
Strathard Trust Action Plan	John
Public Transport	Dawn & Terry
Stirling Local Access Forum	Lee
Skills Audit - collation	Lee
AGM – Book venue	Terry
Maps	Lee

Oxfam Book Shop	Dawn & John
Shared Surfaces and Disabled People	Lee
Open Day – Funding	Lee
Traffic Lights	Peter

Minutes prepared by: Lee Stevenson